



## **COMPLIANCE/ENFORCEMENT RECORD**

**Date of Planned Compliance/Enforcement : (Insert Date)**

**List Reason for Compliance/Enforcement (AIM / TARGET)**

- Response to complaints received from hackney carriage drivers:
- Private hire office checks and vehicle checks;
- Hackney carriage vehicle spot check for tariff being used.

**Officers and Hours to be worked: (insert officer names and times)**

**Authorising Officer: (insert name)**

**Date: (insert date)**

	Nos	Time Spent	Issues Y/N	Responsible Officer	SRU No
Actual hours worked					
Travel					
Surveillance/compliance					
PH Vehicles Inspected					
HC Vehicles Inspected					
Out of Town Taxi/issue					
Ranks Inspected					
Drivers Inspected					
PH Operator					

### ACTIONS/OBSERVATIONS TABLE

<u>ISSUE</u>	<u>BRIEF/PROPOSED ACTION / ACTION TAKEN</u>	<u>SRU NO / INU</u>	<u>Responsible Officer</u>
3x red stops issued to HCVs	All stops lifted during the shift except for 1.		
1x PHV observed with serious accident damage	Vehicle owner indentified and notification concerning accident obtained		
2x PH Operators visited requiring follow up checks	Visited- both offices require follow up action concerning driver records concerning Bookings		
No issues observed concerning illegal use of tariffs	Listed for future observations /enforcement		

**INTELLIGENCE / COMPLAINTS RECEIVED**

<u>ISSUE</u>	<u>BRIEF/PROPOSED ACTION</u>	<u>SRU NO</u>	<u>Responsible Officer</u>